

To

Dear Sir/Madam;

## Sub: INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS/SERVICES

1. You are invited to submit your most competitive quotation for the following goods/services:-

S. No	Description of Goods/Services
1	Custom Clearance of the following items at Delhi Airport of 400 boxes of DBS Consumables; Contents of each box of DBS consumables is as follows:  1. 450 Whatman 903 Protein Saver Card 2. 450 Low Gas Permeable Small Zip Lock Bags 3. 2250 non-reusable Desiccants 4. 4 Drying Racks
2	Insurance of above goods from the point of custom clearance till final destination. The value of the goods is indicated at Annex 1.
3	Transportation of boxes within 10 days of intimation of arrival of goods at Delhi Airport by Dept of AIDS Control to 39 destinations in India as per details provide at Annex 2.

## 2. BID PRICE:

- The contract shall be for the full quantity of schedule, as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting. No interlineation is allowed.
- All duties, taxes and other levies payable by the supplier under the contract shall be included in total price.
- The rates quoted by the bidder shall be fixed for the duration of contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

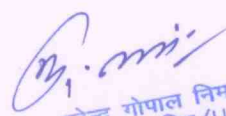
## 4. VALIDITY OF QUOTATION

Quotation shall remain valid for a period of 45 days after the deadline date specified for submission.

## 5. EVALUATION OF QUOTATIONS

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

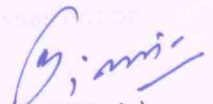
- are properly signed; and
- conform to the terms and conditions and specifications;
- Include documentary evidences showing (i) an experience of at least 3 years in custom clearance of goods at airports; (ii) details of major past clients with details of the good and contract value and (iii) statement indicating the annual turnover of the firm.
- The quotation will be evaluated for all the items together;

  
महेन्द्र गोपाल निमजे/M. G. NIMJE  
अवर सचिव/Under Secretary  
भारत सरकार/Govt. of India  
अIDS नियंत्रण/Deptt. of AIDS Control

## 6. AWARD OF CONTRACT

The purchaser will award the contract to the bidder (i) whose quotation has been determined to be substantially responsive and (iii) who has offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
  - b. The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of accepted offer shall be incorporated in the purchase order.
  - c. Delay in the delivery of the goods at consignee address would attract liquidated damages of a sum equivalent to 0.5% per week or part thereof the delivered price of the delayed goods up to a maximum of 10% of the contract value.
  - d. Payments shall be made within thirty days of receipt of proof of delivery from all the consignees. Proof of delivery should indicate the quantity delivered at each consignee and date of delivery
7. The selected bidder needs to submit 5% of the contract value prior to signing of the contract in the form of bank guarantee from a commercial bank which will be valid upto 60 days beyond the date of contracted obligations. The proceeds of the performance security shall be payable to the client as compensation for any loss resulting from the suppliers failures to complete its obligations under the contract.
8. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
9. You are requested to provide your offer in the format attached at Annex 3 latest by 1500 hrs on 8<sup>th</sup> May 2014. The offers should be submitted in sealed envelope labeled **"procurement of an agent for custom clearance & transport of DBS consumables"** and should be dropped in the **Tender Box** kept at Dept of AIDS Control Office, 9<sup>th</sup> Floor, Chanderlok building, 36, Janpath, New Delhi.
10. Quotation will be opened in the presence of the Bidders or their representatives who choose to attend at 1530 hrs on 8<sup>th</sup> May 2014 at Dept of AIDS Control Office, 9<sup>th</sup> Floor, Chanderlok building, 36, Janpath, New Delhi, 110001

  
(M G Nimje)

Under Secretary to Govt. of India

महेन्द्र गोपाल निमजे/M. G. NIMJE  
अवर सचिव/Under Secretary  
भारत सरकार/Govt. of India  
एडस नियंत्रण विभाग/Deptt. of AIDS Control  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
Ministry of Health & Family Welfare  
नई दिल्ली/New Delhi

## Value of the Goods

S No	Item			Customized kit	
		Total Requirement	Unit Cost (US \$)	No of Pcs per Kit	Cost per kit (In US \$)
1	Whatman 903 Protein Saver Cards	1,80,000	0.99 per pc	450	445.5
2	Low Gas-permeable Plastic Ziplock bags	1,80,000	0.1624 per pc	450	73.08
3	Non- reusable Desiccants	8,80,000	0.0891 per pc	2200	196.02
4	Drying racks without Velcro	1,600	2.26 per pc	4	9.04
5				Subtotal cost per kit (1+2+3+4)	723.64
6				<b>Subtotal Cost for 400 kits (400*US\$ 723.64)</b>	<b>2,89,456.00</b>
7	Estimated Freight Charges				10,368.50
8	Insurance Charges				752.75
9	Documentation Charges				120.00
10	<b>Grand Total (US \$) (6+7+8+9)</b>				<b>3,00,697.25</b>

## Addresses of Consignee for Supply of the Non-reusable Self-retractable Safety lancets

### (i) Addresses of State AIDS Control Societies (SACS)

The Project Director, <b>Andhra Pradesh</b> AIDS Control Society, Directorate of Medical & Health Services, Sultan Bazaar, Hyderabad - 500059. Tele : 040-24657221, 24650776	The Project Director, <b>Arunachal Pradesh</b> State AIDS Control Society, Naharlagun, New Itanagar Arunachal Pradesh – 791110 Tele : 0360-2351016
The Project Director, <b>Assam</b> State AIDS Control Society, Khanapara, Guwahati – 781 022 Tele : 0361 – 2360524, 2366388	<b>THE PROJECT DIRECTOR,</b> <b>Chattisgarh</b> State Aids Control Society, Chattisgarh Health Society (sub society aids), State health training centre, Kalibadi chowk, raipur, chattisgarh – 492001. Tele : 0771- 2235860, 2235240
The Project Director, <b>Chandigarh</b> State AIDS Control Society, General Hospital Complex, Sector 16-A, Chandigarh-160 018 Tele : 0172 – 2544589, 2544590	The Project Director, <b>Delhi</b> State AIDS Control Organization, Dharmasala Block, Dr. Baba Saheb Ambedkar Hospital, Sector – 6, Rohini, Delhi - 110085, Tele : 011- 27055722-24, 27055660, 27055725
The Project Director, <b>Goa</b> State AIDS Control Society, 1 <sup>st</sup> Floor, Dayanand Smruti Building, Swami Vivekanand Road, Panaji, Goa – 403 001 Tele : 0832 – 2422519, 2427286	The Project Director, <b>Gujarat</b> State AIDS Control Society, O-1 Block, New Mental Hospital Complex, Menghaninagar, Ahmedabad - 380 016, Gujarat Tele : 079 – 22681043, 22685210
The Project Director & DG, <b>Haryana</b> State AIDS Control Society Plot No. C-15, Awas Bhawan, Sector-6, Panchkula, Haryana Tele : 0172-2563317, 2585413	The Project Director, <b>Himachal Pradesh</b> State AIDS Control Society, Block No. 38, Ground Floor, SDA Complex, Kasumpti, Shimla - 171009. Tele : 0177-2625857, 2621608,2620661
The Project Director, <b>Jammu &amp; Kashmir</b> State AIDS Prevention & Control Society, 48, Samandar Bagh, Lal Chawk, Srinagar. Tele : 0194-2477516,2486409, 2476642	The Project Director, <b>Karnataka</b> State AIDS Control Society, No. 4/13-1, Crescent Road, High Grounds, Bangalore - 560001. Tele : 080-22201437,22201435 / 36
The Project Director, <b>Kerala</b> State AIDS Control Society, IPP Building, Red Cross Road, Thiruvananthapuram - 695037. Tele : 0471-2304882, 2327938,2305183	The Project Director, <b>Madhya Pradesh</b> State AIDS Control Society, 1 Arera Hills, 2 <sup>nd</sup> Floor, OILFED Building, Bhopal – 462 011 Tele : 0755-2577016, 2559629,2577628 / 29
Mr. Prakash Sabde, (Project Director), <b>Maharashtra</b> State AIDS Control Society (MSACS), Ackworth Leprosy Hospital Compound, Behind S.I.W.S. College, R. A. Kidwai Marg, Near Wadala Over Bridge, Wadala (West), Mumbai – 400 031. Tele : 022-24113097, 24115791,24115619	The Project Director, <b>Manipur</b> State AIDS Control Society, Medical Directorate, R & D Wing, Lamphelpat, Imphal, Manipur -795 004. Tele : 0385-2410144

<p>The Project Director,  <b>Mizoram</b> State AIDS Control Society,  MV-124, Mission Veng South,  Aizawl – 796005. Mizoram  Tele : 0389-2321556/2321566</p>	<p>The Project Director,  <b>Nagaland</b> State AIDS Control Society,  Health &amp; Family Welfare Department,  New Secretariat Building,  Kohima – 797 001.  Tele : 0370-2241046,2241543</p>
<p>The Project Director,  <b>Orissa</b> State AIDS Cell,  2<sup>nd</sup> Floor, Oil Orissa Building,  Nayapalli, Bhubaneshwar – 751 012.  Tele : 0674-2395134,2393235 / 415.</p>	<p>The Project Director,  <b>Pondichery</b> AIDS Control Society,  No. -93, Perumal Koil Street (Up-Stairs),  Pondicherry - 605001.  Tele : 0413-234596,2337000</p>
<p>The Project Director,  <b>Punjab</b> State AIDS Control Society,  4th Floor, Prayaas Building,  Sector-38 B, Chandigarh.  Tele : 0172-2636795.</p>	<p>The Project Director,  <b>Rajasthan</b> State AIDS Control Society,  Medical &amp; Health Directorate,  Swasthya Bhawan, Tilak Marg,  “C” Scheme, Jaipur-302 005.  Tele : 0141-2225532, 2222452, 2221792</p>
<p>The Project Director,  <b>Sikkim</b> State AIDS Control Society,  S.T.N.M. Hospital, Yangthang Building,  Kazi Road, Gangtok, Sikkim -737 101  Tele : 03592-205343,224481</p>	<p>Ms. Supriya Sahu, (Project Director),  <b>Tamil Nadu</b> State AIDS Control Society,  417 Pantheon Road, Egmore,  Chennai – 600 008  Tele : 044-28190261, 28194917</p>
<p>The Project Director,  <b>Tripura</b> State AIDS Control Society,  Health Directorate Building,  Pandit Nehru Complex, Gurkhabasti, 2<sup>nd</sup> Floor,  P.O. Kunjaban, Agartala, West Tripura – 799 006  Tele : 0381-2321614, 2221614</p>	<p>The Project Director,  <b>Uttar Pradesh</b> State AIDS Control Society,  A -Block, 4<sup>th</sup> Floor, P.IC.U.P. Bhawan,  Vibhuti Khand, Gomti Nagar, Lucknow – 226 010  Tele : 0522 – 2720360/61</p>
<p>The Project Director,  <b>West Bengal</b> State AIDS Prevention and Control  Society,  Swasthya Bhawan, 1<sup>st</sup> Floor, Wing –B,  GN-29, Sector-V, Salt Lake City, Kolkata – 700 091  Tele : 033- 23574400, 23576000, Fax : 033-  23570122.</p>	<p>The Project Director,  <b>Jharkhand</b> State AIDS Control Society,  Sardar Hospital Campus,  Puruliya Road, Ranchi –1, Jharkhand  Tele : 0651- 2309556, 2211018</p>
<p><b>THE PROJECT DIRECTOR,</b>  <b>MEGHALAYA</b> STATE AIDS CONTROL SOCIETY,  IDEAL LODGE, OAKLAND,  SHILLONG – 793001  TELE : 0364-2223140</p>	<p><b>THE PROJECT DIRECTOR,</b>  <b>UTTARANCHAL</b> STATE AIDS CONTROL  SOCIETY,  DEPARTMENT OF HEALTH,CHANDAR NAGAR,  DEHRADUN, UTTRANCHAL  TELE : 0135-27228144, 3107947</p>
<p>The Project Director,  <b>Bihar State AIDS Control Society,</b>  State Instt. Of Health &amp; F W,  Sheikhpura, Patna-800014  Tele : 0612 – 2213383, 2290278, 2292494</p>	

(ii) Addresses of Regional Institutes (RI's)

Dr. Sanjay Rai Additional Professor, Centre for Community Medicine, All India Institute of Medical Sciences, Ansari Nagar, 29-Aurbindo Marg, New Delhi – 110029 India	Mr. Elangovan Arumugam Scientist'E' National Institute of Epidemiology (ICMR), Second Main Road, Tamil Nadu Housing Board, Ayapakkam, Ambattur, Chennai – 600077 India
Dr. Sheela Godbole Scientist D, Department of Epidemiology National AIDS Research Institute, 73, G-block MIDC Bhosari, Pune – 411026 Maharashtra India	Dr. M.K.Saha Incharge NACO-NRL National Institute of Cholera and Enteric Diseases, NICED New Building, P-33 CIT Road, Scheme XM, Beliaghata, Kolkata – 700010, India
Dr. Rajesh Kumar Head School of Public Health, Professor of Community Medicine, PGIMER, Sector - 12 Chandigarh-160012, India	Dr. Y.ManiharSingh, Focal Person (Surveillance) Regional Institute of Medical Sciences, P.O. Lamphelpat, Imphal, Manipur-795004, India
Dr. Madhuleka Bhattacharya Professor and HOD, Department of Community Medicine, National Institute of Health & Family Welfare, Baba Gang Nath Marg, Munirka, New Delhi – 110067 India	Dr. Arvind Pandey, Director, National Institute of Medical Statistics, (ICMR), Ansari Nagar, New Delhi – 110029, India

**Consignee Wise Quantity to Be Supplied**

(i) Quantity at SACS

S No	State/UT	No of DBS Boxes
1	Andhra Pradesh	22
2	Arunachal Pradesh	4
3	Assam	9
4	Bihar	13
5	Chandigarh	3
6	Chhattisgarh	13
7	Delhi	13
8	Goa	5
9	Gujarat	20
10	Haryana	21
11	Himachal Pradesh	4
12	Jammu & Kashmir	1
13	Jharkhand	15
14	Karnataka	24
15	Kerala	19
16	Madhya Pradesh	15
17	Maharashtra	33
18	Manipur	8
19	Meghalaya	2
20	Mizoram	4
21	Nagaland	6
22	Orissa	19
23	Pondicherry	2
24	Punjab	16
25	Rajasthan	16
26	Sikkim	1
27	Tamil Nadu	14
28	Tripura	4
29	Uttar Pradesh	25
30	Uttarakhand	5
31	West Bengal	22
	<b>Total at SACS</b>	<b>378</b>

(ii) Quantity at Regional Institutes

S No	RI	No of DBS Boxes
1	AIIMS, New Delhi	3
2	NARI, Pune	4
3	NICED, Kolkata	3
4	NIE, Chennai	3
5	NIHFW, New Delhi	2
6	NIMS, New Delhi	2
7	PGIMER, Chandigarh	3
8	RIMS, Imphal	2
	<b>Total at RI</b>	<b>22</b>



## FORMAT OF QUOTATION

S. No	Description of Goods	Total Amount	
		In Figures	In Words

Gross Total Cost: Rs \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) Rupees

\_\_\_\_\_ (amount in words) within the period specified in the invitation for Quotations.

We also confirm that the normal commercial warranty /guarantee of \_\_\_\_\_ months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier